

# ENVIRONMENTAL HEALTH PROJECT

DEFENDING PUBLIC HEALTH SINCE 2012

## Job Posting – Appalachia Project Coordinator

**Job Title:** Appalachia Project Coordinator

**Reports to:** Field Manager

**Location:** Hybrid virtual/in-person (residents of Western Pennsylvania, Ohio, and West Virginia will be considered; Pittsburgh-area residents a plus)

**Job Type:** Full-time, non-exempt

### Organization Description:

The Environmental Health Project (EHP) provides wide-ranging support to communities impacted by oil and gas development. That support includes environmental monitoring, public health guidance, and data and research interpretation. EHP's team includes a varied and skilled group of scientists, community educators, analysts, health professionals, and communications experts. The strength of the organization lies, in part, in its direct contact with community members, learning about their circumstances and responding to their need for relevant information and guidance. EHP is a national leader in the comprehensive understanding of, and response to, the public health consequences of oil and gas development. We seek to support communities more broadly in illustrating the exposures and risks generated by oil and gas development, and also to engage in policy dialogues at the local, state, and national levels regarding the public health implications of oil and gas activities.

### Job Summary:

EHP works with frontline communities and community-based organizations to monitor air pollutants near industry sites (e.g., well pads, compressor stations, and petrochemical facilities), convey health risks associated with sites of concern, and translate data and health research into policy action. The role of the Appalachia Project Coordinator is to implement EHP's place-based community science projects, environmental health education, and advocacy collaborations in the Appalachian region. In addition, the Appalachia Project Coordinator is responsible for communications and information flow between the EHP team and collaborators in the region.

Various tasks associated with this role include but are not limited to the following:

### Primary Duties

- Serve as the liaison with communities involved in EHP projects
- Train community members on how to use monitoring equipment and analysis tools, field technical questions from project participants, and assist with troubleshooting, escalating when necessary
- Analyze air monitoring data using EHP-created apps and translate the findings into reports for easy consumption by a range of audiences, from community residents to legislators
- Organize community meetings to discuss monitoring results and health-protective recommendations
- Deliver educational presentations about the public health impacts of oil and gas development
- Communicate public health concerns and solutions to decisionmakers through written or verbal public comments and meetings with legislators or public health agency staff
- Support the development of new tools and resources, as informed by community needs and priorities
- Participate in relevant place-based coalitions and working groups to support public health protections
- Field general questions from residents and refer them to internal or external resources, as needed

**Core Attributes Required:**

- Basic understanding of current events related to public health and fossil fuel industry issues
- Ability to thrive in a dynamic, deadline-oriented environment and self-manage multiple, competing demands
- Excellent written and oral communication skills for diverse audiences on a range of technical issues
- Ability to offer creative solutions to complex problems and identify implementable solutions
- Strong analytical and critical thinking skills
- A “roll up your sleeves” attitude and willingness to take initiative to address issues proactively
- Ability to strategize with team members, with a focus on organizational improvements
- Comfort communicating and coordinating with remote teams
- Empathetic communication skills and ability to build relationships across lines of difference
- Passion for the organization’s mission to defend public health in the face of oil and gas development

**Education and Experience Required:**

- A bachelor’s degree from an accredited college or university related to public health, environmental justice, community outreach/engagement, and/or environmental science, or a minimum of three years of experience working with communities impacted by environmental health concerns
- At least one year of experience in community organizing, including participation in coalitions focused on winning specific campaign goals
- Track record of interpreting and communicating technical and scientific information in simple, easy-to-understand terms for different levels of stakeholder awareness
- Experience preparing and delivering community education presentations
- Proficiency in virtual meeting tools, including hardware and software
- Driver’s license and access to a vehicle for at least three in-person meetings per month

**Skills and Experience Preferred:**

- Familiarity with industrial air pollution regulations
- Experience with environmental policy advocacy, including participation in public hearings and public comment periods
- Experience with community air monitoring programs

**Compensation:** Commensurate with experience (expected salary range of \$50-60k), Health Reimbursement Arrangement, 401k match, and competitive time off policies

**Application Instructions:** Submit cover letter explaining why this role is a good fit, resume, and salary requirements to careers [at] environmentalhealthproject [dot] org.

**Apply by March 15, 2026, for first round review.**

Feel like you may not be totally qualified? Studies have shown that women and people of color are less likely to apply to jobs when they believe they don’t meet every qualification. At EHP, we are committed to promoting a culture of diversity, inclusiveness, and mutual respect. So, if this role appeals to you, but you feel your experience does not align perfectly with every qualification in this job description, we encourage you to apply anyway. You may be just the right candidate for this or other roles.

*All applicants and employees will enjoy equality of opportunity and fair treatment without regard to, race, color, age, religion, pregnancy, sex, sexual orientation, disability, gender identity, gender expression, national origin, genetic information, veteran status, marital status, or prior protected activity.  
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