



Job Posting – Field Manager

Job Title: Field Manager

Reports to: Executive Director

Location: Hybrid virtual/in-person (candidates based near Pittsburgh, PA, or New Haven, CT, preferred)

Job Type: Full-time, exempt

Organization Description:

The Environmental Health Project (EHP) is a public health nonprofit organization that provides wide-ranging support to communities impacted by oil and gas development. The organization opened in 2012 and has become a national leader in the comprehensive understanding of, and response to, the public health consequences of these extractive industries. EHP's team includes a varied and skilled group of scientists, community educators, analysts, health professionals, and communications experts. The strength of the organization lies, in part, in its direct contact with community members, learning about their circumstances and responding to their need for relevant information and guidance. We seek to support communities more broadly in understanding the exposures and risks generated by oil and gas development and to inform advocacy dialogues at the local, state, and national levels through environmental monitoring, health impact assessments, public health guidance, and data and research interpretation.

Job Summary:

The Field Manager oversees EHP's place-based engagements with communities, NGOs, and policymakers. This role manages a geographically dispersed team responsible for the effective implementation of organizational strategies to support stronger public health protections at local, state, and federal levels. The Field Manager is responsible for project management of place-based initiatives, including grant-related and fee-for-service deliverables. This role requires effective coordination with EHP's Program Manager, Communications Manager, and Development Team to ensure delivery and application of EHP's tools, resources, and content to targeted geographic areas impacted by oil and gas development.

Job Duties:

- Develop and support place-based strategies that leverage EHP tools and resources, prioritizing opportunities to provide unique value, insights, and information access to stakeholders
 - Design place-based outreach approaches; allocate resources to optimize effectiveness; assess project success through regular tracking of KPIs; integrate changes as appropriate
 - Gather insights from place-based staff about stakeholder needs and how EHP can fulfill them; provide feedback to Executive Director on bandwidth and budget, prioritizing as needed
 - Manage all grant-related and fee-for-service obligations tied to implementation of EHP's place-based work, at local, state, and federal levels
- Identify and build strategic partnerships to optimize EHP's impact by leveraging available expertise, networks, and resources in support of specific needs in target geographies
 - Establish and expand partnerships with local, regional, and national leaders, health professionals, and advocacy organizations to further relevant public health policy
 - Oversee involvement in collaborative efforts that support place-based engagement, advocacy, and mutual learning; participate directly as needed

- Support cross-team collaboration for effective application of institutional knowledge
 - Work with Program Manager to understand how EHP can apply unique tools and perspectives to support place-based engagements
 - Support the Communications Team to ensure accurate communications about initiatives
 - Support the Development Team by informing funding opportunities and grant applications, being realistic about what EHP can deliver, given existing priorities and capacity
- Ensure efficient organizational operations and sufficient support for team members in the course of their work
 - Hire, train, and manage direct reports as they support place-based initiatives; ensure that internal and external resources are applied effectively to achieve desired outcomes
 - Identify and support regional revenue opportunities, such as foundation grants and fee-for-service engagements; assist with writing content for applications and proposals for funding

Core Attributes:

- Ability to thrive in a dynamic, deadline-oriented environment with demonstrated ability to establish priorities and balance multiple, competing demands
- Exceptional attention to detail and understanding of nuance in complex subject matter
- Excellent oral and written communication skills to diverse audiences on a range of technical issues
- Capacity for creative problem solving and strategic thinking
- Exceptional project management skills with flexibility to pivot as circumstances shift
- A “roll up your sleeves” attitude; willingness to take initiative to address emerging issues proactively
- Capacity for “radical candor”: staying compassionate while delivering difficult but necessary feedback
- High comfort level in communicating and coordinating with remote teams
- Passion for the organization’s mission to defend public health in the face of oil and gas development

Education and Experience:

- Master’s in Public Health preferred; master’s degree in area related to public health, public policy, community engagement, or management & leadership required
- Minimum five years’ experience in the environmental health, public health, or public policy space
- Experience managing geographically distributed staff to achieve short- and long-term initiatives
- Previous experience with management, budgeting, and development, particularly in nonprofit settings
- Track record of effective engagement with community groups, NGO coalitions, and/or policymakers
- Program management certification(s) a plus

Salary and Benefits: Commensurate based on experience (expected range \$70-75k); Health Reimbursement Arrangement, 401k match, competitive time off policies

Application Instructions: Submit cover letter explaining why this role is a good fit, resume, and salary requirements to asteele@environmentalhealthproject.org. Priority will be given to candidates who apply by August 18, 2023.

*All applicants and employees will enjoy equality of opportunity and fair treatment without regard to, race, color, age, religion, pregnancy, sex, sexual orientation, disability, gender identity, gender expression, national origin, genetic information, veteran status, marital status, or prior protected activity.
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